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DATE: 25 April 2013

To: Members of the
EDUCATION BUDGET SUB-COMMITTEE

Councillor Neil Reddin FCCA (Chairman)
Councillor Nicky Dykes (Vice-Chairman)
Councillors Nicholas Bennett J.P., Lydia Buttinger and David McBride

A meeting of the Education Budget Sub-Committee will be held at Bromley Civic Centre on **THURSDAY 2 MAY 2013 AT 7.00 PM**

MARK BOWEN
Director of Corporate Services

Copies of the documents referred to below can be obtained from
www.bromley.gov.uk/meetings

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 QUESTIONS FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Friday 26th April 2013.

4 MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2013 AND MATTERS ARISING (Pages 3 - 6)

Members will be given an opportunity to consider the Education Division Budget Book 2013/14 as a Matter Arising. An electronic copy of the Education Division Budget Book 2013-14 can be accessed by Members via OneBromley at:

http://onebromley/BA/Pub_Res/Pub_FMD/Published%20Documents/Education%20Division%20Budget%20Book%202013-14.pdf

Paper copies of the Education Division Budget Book 2013-14 will be made available to Members at the meeting.

- 5 POST COMPLETION REPORTS (Pages 7 - 18)**
- 6 ASSET MANAGEMENT PLANNING: SCHOOLS PLANNED MAINTENANCE (Pages 19 - 26)**
- 7 UPDATE ON THE BASELINE REVIEW OF SCHOOL IMPROVEMENT (Pages 27 - 32)**
- 8 ANY OTHER BUSINESS**
- 9 DATE OF NEXT MEETING**
 - 7.00pm, 23rd July 2013
 - 7.00pm, 2nd October 2013
 - 7.00pm, 7th January 2014
 - 7.00pm, 8th April 2014

EDUCATION BUDGET SUB-COMMITTEE

Minutes of the meeting held at 7.00 pm on 13 February 2013

Present:

Councillor Neil Reddin FCCA (Chairman)
Councillor Nicky Dykes (Vice-Chairman)
Councillors Nicholas Bennett J.P. and David McBride

Councillor Stephen Wells, Portfolio Holder for Education

Also Present:

David Bradshaw, Head of Education and Care Services Finance
Dr Tessa Moore, Assistant Director: Education

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Lydia Buttinger.

2 DECLARATIONS OF INTEREST

The Chairman noted that Declarations of Interest made by Members at the meeting of Education PDS Committee on 12th June 2012 were taken as read.

3 QUESTIONS FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions had been received from members of the public.

4 MINUTES OF THE MEETING HELD ON 8th JANUARY 2013 AND MATTERS ARISING

The Chairman noted that a number of the issues arising from the minutes would be considered during the meeting.

RESOLVED that the minutes of the meeting held on 8th January 2013 be agreed.

5 2013/14 DEDICATED SCHOOLS GRANT

Report ED13024

The Sub-Committee considered a report setting out the indicative allocation for the 2013/14 Dedicated Schools Grant and outlining how this funding would be allocated and expended across the High Needs, Early Years and Schools blocks in 2013/14. A total sum of £228,331,776 had been allocated to the Borough for 2013/14, which was an increase from the previous year due to increased pupil

numbers and the inclusion of additional funding streams which had been incorporated into the Dedicated Schools Grant together with additional responsibilities.

In considering the indicative allocation for the 2013/14 Dedicated Schools Grant, the Chairman noted changes to the allocation of funding for children and young people with special educational needs that meant that additional 'top up' funding from the high needs block, which was based outside the schools' budget share calculations, would only be provided for children with needs over £6k per annum. The Assistant Director: Education confirmed that schools had expressed concern at the way the new funding allocations might impact the funding schools received for children and young people with high incidence, low level needs. The Portfolio Holder for Education noted the importance of ensuring that children and young people with emotional and behavioural difficulties continued to receive the support they needed to remain within a mainstream school setting. Councillor Nicholas Bennett JP also emphasised the need to ensure Head Teachers and Chairs of Governors understood the new funding formula. The Assistant Director: Education confirmed that a letter had been drafted to send to Head Teachers and that information was also being provided to Governors, Parents and other stakeholders in a variety of ways.

Members considered Age Weighted Pupil Unit funding for 2013/14 and noted that funding for the Primary sector in Bromley was low compared to the median range, but that Secondary sector funding was close to the median range. The Head of Education and Care Services Finance confirmed that the decision to use a lump sum of £180k for each school as part of the calculations supported the level of funding received by Primary schools. The minimum funding guarantee would also help ensure that schools did not receive a reduction in funding from the previous year, although this would not protect schools from the impact of any reduction in pupil numbers. It was noted that a new national funding formula would be introduced from 2015/16.

RESOLVED that Members' comments on the latest 2013/14 Dedicated Schools Grant allocations for the Education Portfolio be noted.

6 CAPITAL PROGRAMME MONITORING Q3 2012/13 & ANNUAL CAPITAL REVIEW 2013 TO 2017

Report RES13035

On 6th February 2013, the Executive received the 3rd quarterly capital monitoring report for 2012/13 and were asked to approve the new capital schemes supported by Council Directors as part of the annual capital review process. The Executive agreed a revised Capital Programme for the five year period 2012/13 to 2016/17. The Sub-Committee considered a report highlighting the changes agreed by the Executive in respect of the Capital Programme for the Education Portfolio.

In considering the capital monitoring report, the Portfolio Holder for Education confirmed that the contingency budget for the secondary school investment

strategy for Langley Park Boys School had not yet been spent, and noted that funds of £316k were being held to cover potential cost pressures, including asbestos management and removal on site.

RESOLVED that the revised capital programme agreed by the Executive on 6th February 2013 be recommended to the Education Portfolio Holder for approval.

7 EDUCATION PORTFOLIO HOLDER INFORMATION ITEMS

Report ED13025

The Sub-Committee considered an information briefing outlining the Local Authority Central Spend Equivalent Grant (LACSEG) arrangement and the new arrangements that were to be introduced from 2013/14. The Local Authority Central Spend Equivalent Grant was paid to academy schools to fund the purchase of a wide range of services that the Local Authority was responsible for providing for maintained schools.

The change in funding aimed to use a national average rate of £132 per pupil which would be removed from the Local Authority in respect of every pupil. This amounted to a top slice from funding of £6.581m. The Local Authority, through the Education Support Grant (ESG), would be provided with £15 per pupil for all pupils regardless of where they attended school to fund statutory duties. In addition the Local Authority would receive £116 per pupil for each pupil attending a maintained school. As the Council was a low cost Local Authority with a high academy conversion rate, it would be detrimentally affected. Currently a top slice of Revenue Support Grant of £1.46m was taken from Bromley annually and early indications were that Bromley was likely to lose a further £3.3m in addition to the current top slice for 2013/14. It was also likely that the per pupil reduction would be applied on a quarterly basis rather than annually, which would further impact the level of funding received by the Local Authority and make forward planning of budgets more difficult. It was noted that Members and Officers had been in discussion with Ministers and Officers at the Department for Education to mitigate the impact of this loss, such as the introduction of a cap in the amount of funding that could be removed from a Local Authority, and that some concessions had been made.

The Head of Education and Care Services Finance noted that there was also a need for clarity in identifying the statutory duties the Local Authority had in regard to education services for both maintained schools and academies.

RESOLVED that the information briefing be noted.

8 ANY OTHER BUSINESS

In discussing future areas for the Education Budget Sub-Committee to consider, Members requested that reports on the School Improvement Team and Special Educational Needs Transport be provided to the next meeting of the Sub-

Committee. Other areas to explore in more depth in the future might also include the Access and Admissions Service.

RESOLVED that the issues raised be noted.

9 DATE OF NEXT MEETING

The date of the next meeting of the Education Budget Sub-Committee would be confirmed shortly.

The Meeting ended at 7.54 pm

Chairman

Report No.
ED13055

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Education Budget Sub-Committee
Date: 2 May 2013
Decision Type: Non-Urgent Non-Executive Non-Key
Title: **POST COMPLETION REPORTS**
Contact Officer: Robert Bollen, CYP Strategic Property Manager
Tel: 020 8313 4697 E-mail: robert.bollen@bromley.gov.uk
Chief Officer: Terry Parkin, Executive Director, Education and Care Services
Ward: Boroughwide

1. Reason for report

As part of the Capital Programme Procedures it is a requirement that schemes should be formally reviewed within one year of completion and the outcome of this review be brought to the Portfolio Holder for endorsement.

2. **RECOMMENDATION(S)**

2.1 **That the Portfolio Holder endorses the findings of the Post Completion Reviews that have been carried out in respect of the:**

- expansion of Bickley Primary School by 210 pupils;
- expansion of Princes Plain Primary School by 105 pupils;
- rebuilding of The Highway Primary School.
- creation of the Hawes Down Centre in West Wickham to provide a specialist facility to deliver services for children and young people with additional needs and disabilities and their families.

Corporate Policy

1. Policy Status: Existing Policy: Further Details
 2. BBB Priority: Children and Young People: Further Details
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Education Capital Programme
 4. Total current budget for this head: £
 5. Source of funding:
-

Staff

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Non Statutory – Government Guidance
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

3. COMMENTARY

3.1 The Capital Programme Procedures require that a post completion review be carried out within 12 months of the completion of schemes that are included within the programme. This process is designed to determine the Authority’s performance in the following key area:

- Were the original scheme objectives achieved?
- Were the scheme costs contained within the original budget?
- Did the scheme complete on time?
- What was the level of customer satisfaction from the end user with the overall process?

3.2 The information set out in the appendix shows the above information for the expansion of Bickley Primary School and Princes Plain Primary School, rebuilding of The Highway Primary School and the creation of the Hawes Down Centre.

4. POLICY IMPLICATIONS

4.1 One of the main aims of the Council’s Asset Management Plan is to ensure that all the partners in the asset management planning processes are fully consulted on the process and its outcomes. Progression of the schemes at Bickley Primary School, Princes Plain Primary School, The Highway Primary School and the Hawes Down Centre contributed to ensuring sufficient school places and efficiency of organisation, a priority within the Council’s Strategy “Building a Better Bromley” and contributes to the strategy to achieve the status of an Excellent Council. This policy also contributes to key targets within the Children and Young People Services Plan, particularly the outcome that “Children and young people are enabled and encouraged to attend and enjoy school”.

5. FINANCIAL IMPLICATIONS

5.1 This report provides information on a Post Completion Review that has been carried out in respect of building works at Bickley Primary School, Princes Plain Primary School, The Highway School and the Hawes Down Centre. There are no financial implications arising from the matters addressed in this report.

Non-Applicable Sections:	Personnel and Legal Implications
Background Documents: (Access via Contact Officer)	<p>THE HIGHWAY PRIMARY SCHOOL: UPDATE REPORT - REFERENCE FROM CHILDREN AND YOUNG PEOPLE PDS COMMITTEE (Part 2) 7 March 2012</p> <p>THE HIGHWAY PRIMARY SCHOOL CAPITAL SCHEME – UPDATE REPORT 2 (Part 2) 24 January 2012</p> <p>THE HIGHWAY PRIMARY SCHOOL CAPITAL SCHEME – UPDATE REPORT 1 (Part 2) 14 July 2011</p> <p>APPROVAL OF PROCUREMENT STRATEGY AND OUTLINE PROPOSAL FOR SCHEMES AT THREE PRIMARY SCHOOLS (Part 2) 31 March 2010</p> <p>APPROVAL OF PROCUREMENT STRATEGY AND OUTLINE PROPOSAL FOR SCHEMES AT THREE PRIMARY SCHOOLS (Part 2) 25 March 2010</p>

CAPITAL SCHEME TO ENABLE THE EXPANSION OF BICKLEY PRIMARY SCHOOL FROM 1 TO 2FE PRIMARY SCHOOL

Scheme Details

1. The project included the expansion of the school into the existing Widmore Adult Education Centre. The works included remodelling of internal space within the existing school and Widmore Centre buildings, providing lift access to overcome changes in level, new classrooms, toilet accommodation and first floor alterations to form library, music room, staff room and toilets.

Scheme History

2. The project was agreed by the Executive on 31 March 2010. Funding was provided from the Primary Capital Programme (£1,395,000), Access Initiative (£24,000) and Extended Services (£50,000).
3. The project overspent by £83,099 compared to the tender estimated cost of £1,395,000.

Project	Original Estimate	Tender Estimate	Actual Expenditure	Variance (tender estimate vs actual)
Bickley Primary School, Expansion to 2FE	£1,395,000	£1,380,005	£1,463,104	-£83,099

4. The increase in the costs related to main building contract was only £15,000, accounted for by alterations to galvanised pipework (£7,000) and addition kitchen units in classrooms (£8,000). However, other cost pressures included:
 - § increases in required furniture and equipment
 - § remarking of the sports hall flooring in the Widmore Centre due to impact of high level walkway on marked courts
 - § accommodation moves related to the relocation of staff at the Widmore Centre and additional IT provision

Running Costs

5. Running costs for the building are met through the school's devolved budget.

Scheme Objectives

6. The objectives of the scheme were to expand the school to meet local pupil demand.

Assessment of Scheme Success

7. The scheme was successful in providing additional required pupil place in Planning Area 4.

Time scales

8. The project completed on time despite a significantly challenging programme and a range of unforeseen additional works. The Authority had no concerns regarding the contractor's performance. Any defects that were identified at the end of the Defects Liability Period have been satisfactorily resolved and signed off.

Contract Period:	42 weeks
Start Date:	02/08/10 (due to complete) 13/4/11
Practical Completion Date:	15/04/11
Over-run	2 days

**CAPITAL SCHEME TO ENABLE THE EXPANSION OF
PRINCES PLAIN PRIMARY SCHOOL FROM 1.5 TO 2FE PRIMARY SCHOOL**

Scheme Details

1. The project included the remodelling of the existing underutilised gymnasium and changing rooms to provide a small hall, two reception classrooms and an ICT classroom with associated ancillary accommodation. Changes to the layout of the site and adjacent public footpath have allowed children direct access to the existing Early Years Foundation Stage play area.

Alterations carried out to the existing building included changes to the existing layout to form a new main entrance and administration area, relocation of classrooms and staffroom to enable pairing of year groups and provision of a new platform lift to improve access to the upper floor.

Other main areas of development included a new single storey infill extension to provide a specialist music classroom and a covered link from the kitchen to the dining hall. These elements of the building are sited within existing courtyards to the rear of the school in order to minimise the visual impact on the site as the school is within designated Green Belt land.

Scheme History

3. The project was agreed by the Executive on 31 March 2010. Funding was provided from the Primary Capital Programme (£1,114,000) with the remaining provided from Section 106.
4. The project was delivered within the original project estimate but overspent by £65,825 compared to the tender estimated cost of £1,152,209.

Project	Original Estimate	Tender Estimate	Actual Expenditure	Variance (tender estimate vs actual)
Princes Plain Primary School, Expansion to 2FE	£1,363,000	£1,152,209	£1,218,034	-£65,825

5. The net increase in the construction contract cost was circa £30,000 which was predominantly due to:
- § additional costs for 2 extra toilets and associated changes for reception classes due to school change
 - § out of hours electrical works due to impact on school operation
 - § additional tarmac works due to poor quality of surfacing to existing playground
 - § draining of heating system due to lack of isolation valves
 - § materials to replace mains distribution equipment due to poor state of repair

6. The project also incurred extra costs including:

- § repair existing heaters in school
- § increase in IT costs
- § increase in cost of installation of mobile classrooms (carried out prior to but included in this overall project cost)

Running Costs

7. Running costs for the building are met through the school's devolved budget.

Scheme Objectives

8. The objectives of the scheme were to expand the school to meet local pupil demand.

Assessment of Scheme Success

9. The scheme was successful in providing additional required pupil place in Planning Area 5.

Time scales

10. The project completed slightly in delay. This was predominantly due to additional works required as part of the contract, the impact of working in an operative site and subsequent knock on consequences to the progress of the works and some elements taking longer than foreseen.
11. The Authority also had some concerns regarding the contractor's performance on site, predominantly issues and difficulties arising whilst working in an occupied site and control of working areas. Any defects that were identified at the end of the Defects Liability Period have been satisfactorily resolved and signed off.

Contract Period:	26 weeks (exc Christmas)
Start Date:	16/08/10 to 18/02/11
Practical Completion Date:	25/03/11 (final section)
Over-run	5 weeks

CAPITAL SCHEME TO REBUILD THE HIGHWAY PRIMARY SCHOOL

Scheme Details

1. In planning for the Primary Capital Programme The Highway Primary School was identified as the Council's highest priority primary school for 'suitability' needs due to the poor physical condition of the building.

The project rebuilt the majority of the school. The design of the new school maintained the existing three block design layout, but combined the Key Stage 1 and Key Stage 2 accommodation in one wing and designated a separate wing for a pre-school and Children and Family Centre, while retaining and refurbishing the central core.

The scheme included the creation of a new main entrance as a focal point for The Highway and incorporated improved parking facilities.

Scheme History

2. The original estimate for the project was £4,020,000 and was funded from Primary Capital Programme Capital, Children and Family Centre Grant, Early Years Capital and Planned Maintenance. An additional £650,000 has been allocated to the scheme from Basic Need Capital.
3. The scheme overspent significant against the estimated budget of £4,020,000. The Final Account was settled with Vinci at £4,749,737 with an estimated final project expenditure of £5,300,000. The extra cost had been covered by remaining Primary Capital Programme Funding and the Basic Need Contingency agreed by the Executive on 7 March 2012. The Council is currently pursuing a claim against its consultant to recoup some of these losses.

Project	Original Estimate	Tender Estimate	Actual Expenditure	Variance (tender estimate vs actual)
The Highway Primary School, Rebuild and Refurbishment	£4,020,000	£3,448,265	Circa £5,300,000	Circa -£1,850,000

4. There are 3 main reasons for the cost increases:
- § Funding condition changes imposed by Government leading to a need to re-phase works
 - § Additional costs associated with asbestos removal
 - § The most significant item was gaps within the contract documentation by the Authority's consultant, that led to a large number of items being added to the contract works once construction was underway. These include additional retaining walls, changes to cladding specification and additional steelwork.

Agreement of the Final Account was reached in November 2012. The overspend in relation to the third item above is still the subject of discussion between the Authority and the consultant. There is a difference of opinion on the reasons behind the changes in cost. The local authority has engaged Counsel advice to support it in seeking redress from its consultant.

Running Costs

5. Running costs for the building are met through the school's devolved budget.

Scheme Objectives

6. The objectives of the scheme were to rebuild the school to address the premise's suitability issues and provide facilities for other services to operate from the site.

Assessment of Scheme Success

7. Despite the issues encountered during the construction of the scheme the improved the projects successfully delivered the scheme school.

Time scales

8. The project completed in delay. This delay can be broken down as follows: 7 weeks due to delays associated with kitchen fit; 4 weeks due to impact of asbestos removal (large quantity); 4 weeks due to procurement issues related to the retaining wall and the remainder due to contractor delay. The Authority had no specific concerns regarding the contractor's overall performance or the quality of the final build. Any defects that were identified at the end of the Defects Liability Period have been satisfactorily resolved and signed off or are in hand with the main contractor.

Contract Period:	42 weeks
Start Date:	20/09/10
Practical Completion Date:	06/12/11
Over-run	21 weeks

CAPITAL SCHEME TO CREATE THE HAWES DOWN CENTRE

Scheme Details

1. The project converted the existing Phoenix Youth Centre accommodation that included youth service facilities and a hall used by the Glebe School into a specialist centre for children and young people with additional needs and disabilities and their families. It was designed to make better use of the Hawes Down campus, complimenting services currently provided at The Glebe and the unit provision at Hawes Down Junior School. Services and facilities provided on the site following the works include:
 - Specialist Centre including new reception, office space, adapted facilities, hygiene room and sensory room
 - Delivery of specialist short breaks
 - Improved space for nursery
 - Improvements to existing hall
 - Accommodation for the Youth Service and Duke of Edinburgh Award

Scheme History

2. The original estimate for the project was £1,518,000. The project was funded from a range of sources including Children and Family Centres Capital Grant, Co-location Grant, Short Breaks Capital Grant, Early Years Capital, Extended Services Grant, Education Planned Maintenance Grant and school contribution.
3. The final cost of the project was less than the original estimate but above the tender estimate.

Project	Original Estimate	Tender Estimate	Actual Expenditure	Variance (tender estimate vs actual)
Hawes Down Centre – Collocation Project	£1,518,000	£1,385,000	£1,498,813	- £113,813

4. The additional costs can be accounted for by a range of unforeseen works:
 - a new roof, the condition being worse than surveys suggested
 - a hot water connection between the school and the centre, which was not covered in contract but was necessary as the boiler is shared with The Glebe
 - additional data works at the client's request

Running Costs

5. The operation of the centre is overseen by a management committee chaired by The Glebe School. Revenue funding is provided by the range of services operational at the centre.

Scheme Objectives

7. The objectives of the scheme were to refurbish the existing building in order to provide a specialist environment for children with additional needs or disability and their families.

Assessment of Scheme Success

8. The project successfully adapted the facilities to provide an environment capable of delivering a range of services for children with additional needs or a disability and their families.

Time scales

9. The project completed in delay predominantly due to the impact of the necessary replacement of a very large section of the roof, which was found to be beyond repair, unfit and unsafe. This delayed progress of much of the internal works and thus the overall project. The contractor worked hard to keep part of the site in operation for much of the contract to enable the Glebe School to continue using their Sports Hall. The Authority had no concerns regarding the contractor's performance. Any defects that were identified at the end of the Defects Liability Period have been satisfactorily resolved and signed off.

Contract Period:	20 weeks (plus 2 weeks for Christmas break)
Start Date:	04/01/11
Practical Completion Date:	22/07/11
Over-run	9 weeks

Report No.
ED13056

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Education Budget Sub-Committee

Date: 2 May 2013

Decision Type: Non-Urgent Executive Non-Key

Title: **ASSET MANAGEMENT PLANNING: SCHOOLS PLANNED MAINTENANCE AND SUITABILITY PROGRAMME 2012-13**

Contact Officer: Robert Bollen, Education Strategic Capital Manager
Tel: 020 8313 4697 E-mail: robert.bollen@bromley.gov.uk

Chief Officer: Terry Parkin, Executive Director, Education, Care and Health Services

Ward: All

1. Reason for report

This report sets out the proposed 2013-2014 Education Planned Maintenance programme and Suitability Programme.

2. **RECOMMENDATION(S)**

- 2.1 That the Education Budget Sub-Committee notes the 2013-14 School Planned Maintenance and Suitability Programme.
- 2.2 That the Committee notes the list of schemes to be included in the 2013-2014 Planned Maintenance Programme, attached at Appendix 1.
- 2.3 That officers develop a Seed Challenge Programme for 2013-14 for future consideration by the Education Portfolio Holder.
- 2.4 That, where appropriate, the Director of Education, Care and Health Services be authorised to submit planning applications at the appropriate time in respect of the schemes set out in this report.

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Children and Young People
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Financial

1. Cost of proposal: Estimated Cost
 2. Ongoing costs: Non-Recurring Cost Further Details
 3. Budget head/performance centre: Education Capital Programme
 4. Total current budget for this head: £2,267,370
 5. Source of funding: DfE Capital Maintenance Grant
-

Staff

1. Number of staff (current and additional): Not applicable
 2. If from existing staff resources, number of staff hours: Not applicable
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance: Further Details
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Borough wide
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not applicable
2. Summary of Ward Councillors comments: Not applicable

3. COMMENTARY

3.1 The Council has a five-year maintenance programme on Education properties that is reviewed each year based on funding available, condition of facilities and urgent items that arise in-year. The Council also provides assistance to improve the security and suitability of schools as well as operating the Seed Challenge programme that part funds school promoting improvements that meet set criteria.

3.2 The Education buildings planned maintenance, security and suitability programmes and Seed Challenge Programme are funded by 100% Department for Education Capital Maintenance Grant.

3.3 Bromley's Capital Maintenance Grant Allocation for 2013/2014 is £2,267,370, which is funded by the DfE Capital Maintenance Grant and is allocated as follows:

Planned Maintenance Programme	£1,667,370
Seed Challenge Fund	£300,000
Security Fund	£150,000
Suitability Fund	£150,000
Total	£2,267,370

3.4 The Capital Maintenance Grant is allocated specifically for use at Local Authority Maintained Schools. In line with national and local policy the Council will honour allocations made to schools from the Capital Maintenance Grant who subsequently convert to academy status.

3.5 For 2013-14 the total Devolved Formula Capital allocation for Bromley Local Authority Maintained schools is £392,816 with a further £97,147 for Voluntary Aided Schools.

3.6 Voluntary Aided Schools in Bromley have been awarded £555,950 for 2013-14 for in-year capital maintenance via the LEA (Local Education Authority) Co-ordinated Voluntary Aided Programme (LCVAP). Following meetings with both Church of England Diocese and Roman Catholic Diocese the grant will support projects at St Olaves, St Marks CE Primary School and Holy Innocents RC Primary School.

3.7 In previous years the entire Capital Maintenance Grant budget was managed by the Property Division, but following reorganisation of the Division, responsibility for the budget is now divided between Operational Property Services and Education Care and Health Services.

3.8 Operational Property Services is responsible for delivering the planned maintenance programme. The Council has a five year planned maintenance programme for education properties that is reviewed by officers each year. It is based on available funding, condition, priority and urgent items that arise during the year.

3.9 Education Care and Health Services is responsible for managing the Seed Challenge Fund, the Security Fund and the Suitability Fund.

3.10 The Local Authority continues to manage a successful programme under its Seed Challenge initiative. This provides for improvement works at schools where 50% of the cost is met by the LA at primary or special schools, and 34% of the cost at secondary schools. This has been a highly popular programme which has produced a wide range of needed improvements across the Authority's schools. It is proposed to continue this programme at a similar level of funding at £300,000.

- 3.11 It is proposed that the Suitability Programme in 2013-14 is allocated to support the current re-organisation of Bromley Road Infants School and Worsley Bridge Junior Schools into 1FE and 2FE primary schools respectively. The Security Fund is allocated by officers and will continue to support urgent schemes at borough schools.

4. POLICY IMPLICATIONS

- 4.1 Building Maintenance is an important part of managing the Council's Property Assets. LBB's Asset Management Plan sets out the important role that asset management plays in delivering the Council's priorities and achieving value for money in the delivery of services and management of the Council's property portfolio.
- 4.2 The Council acknowledges its social, economic and environmental aims and targets set within its existing policy framework: Building a Better Bromley 2020 Vision, Local Area Agreement and Portfolio Plans and its duty to promote social, economic and environmental well being.

5. FINANCIAL IMPLICATION

- 5.1 The Executive approved the Planned Maintenance Budget at their meeting on 20 March 2013. This was based on the £ 2,267,370 Capital Maintenance Grant received from Government. This report recommends a Planned Maintenance and Suitability Programme on Education properties valued at 2,267,370 and demonstrates how this sum will be allocated against specific projects.
- 5.2 Planned maintenance at Community and Voluntary Controlled Schools is funded and managed by Operational Property Services. The funding for planned maintenance at Foundation Schools is devolved to individual schools, which are then responsible for ensuring that the identified projects are managed in accordance with the relevant Construction and Financial Regulations. Schools that have converted to academy status are not eligible for funding from this budget. However, the local authority will honour allocations made to schools contained within this programme that subsequently convert to academy status in-year.

6. LEGAL IMPLICATIONS

- 6.1 A significant number of schemes listed need to be undertaken to ensure that the Council's responsibilities under health and safety legislation are being met.

7. PERSONNEL IMPLICATIONS

- 7.1 A significant number of schemes listed need to be undertaken to ensure that the Council's responsibilities under health and safety legislation are being met.

Non-Applicable Sections:	
Background Documents: (Access via Contact Officer)	GATEWAY REVIEW 0,1&2 APPROVAL OF 2013/2014 EDUCATION BUILDING MAINTENANCE BUDGETS, EDUCATION PLANNED MAINTENANCE PROGRAMME AND PREFERRED PROCUREMENT OPTION Executive 20 March 2013 Education Planned Maintenance Programme 2013/2014 – 2017/2018 (copy in Member's Room)

NAME OF SCHOOL OR ESTABLISHMENT	2013/2014 DESCRIPTION YEAR 1	AMP	CONTRACT	FEES @ 10%	ASBESTOS CONTINGENCY @ 2.5%	GENERAL CONTINGENCY @ 10%	TOTAL	2014/2015 DESCRIPTION YEAR 2	AMP	CONTRACT	FEES @ 10%	ASBESTOS CONTINGENCY @ 2.5%	GENERAL CONTINGENCY @ 10%	TOTAL	2015/2016 DESCRIPTION YEAR 3	AMP	CONTRACT	2016/2017 DESCRIPTION YEAR 4	AMP	CONTRACT	2017/2018 DESCRIPTION YEAR 5	AMP	CONTRACT	
Malcolm Primary School	Windows	C1	35000	3500	875	3500	42875	Dist pipework CWS main bldg	C2	33181	3318	830	3318	40647				Mechanical pumps X 4	C1		11024			
			0	0	0	0	0	Dist pipework gas main bldg	D1	34272	3427	857	3427	41983										
			0	0	0	0	0	Dist pipework HWS main bldg	C2	34272	3427	857	3427	41983										
			0	0	0	0	0	(treat as 1 job)				0	0	0										
			0	0	0	0	0	Lighting	TBA			0	0	0										
Manor Oak Primary			0	0	0	0	0				0	0	0	0										
			0	0	0	0	0				0	0	0	0										
			0	0	0	0	0				0	0	0	0										
			0	0	0	0	0				0	0	0	0										
			0	0	0	0	0				0	0	0	0										
Marian Vian Primary			0	0	0	0	0	Ceilings blk 1	C2	5188	519	130	519	6355				Ceilings blk 4	C3		13122			
			0	0	0	0	0	Hardstanding block 2	D1	62955	6296	1574	6296	77120										
			0	0	0	0	0	Luminares & wiring blk 1	C2/3	6659	666	166	666	8157										
			0	0	0	0	0	Sub main cables blk 1	C3	8624	862	216	862	10564										
			0	0	0	0	0	Heating controls	C1	10000	1000	250	1000	12250										
			0	0	0	0	0	Heat source blk 4 X 2	C3	19638	1964	491	1964	24054										
			0	0	0	0	0	Distribution pipework blk 3	D2	5676	568	142	568	6953										
			0	0	0	0	0					0	0	0	0									
Mead Road Infant			0	0	0	0	0	Dist pipework Htg main bldg	C3	9231	923	231	923	11308										
			0	0	0	0	0	Radiators main bldg	C3	17190	1719	430	1719	21058										
			0	0	0	0	0	Windows		50000	5000	1250	5000	61250										
			0	0	0	0	0					0	0	0	0									
			0	0	0	0	0					0	0	0	0									
Midfield Primary	Heat Emitters Radiators & Pipework	C1	106000	10600	2650	10600	129850	Calorifier main bldg	C1	20341	2034	509	2034	24918										
	Roofing works	C1	30000	3000	750	3000	36750	Water storage main bldg - improve tank	C1	55000	5500	1375	5500	67375										
			0	0	0	0	0	Windows		30000	3000	750	3000	36750										
			0	0	0	0	0	Ext Window Dec's???				0	0	0										
			0	0	0	0	0	Windows	C1	30000	3000	750	3000	36750										
Mottingham Primary			0	0	0	0	0	Fencing	D1	11450	1145	286	1145	14026										
			0	0	0	0	0	Windows	C1	25000	2500	625	2500	30625										
			0	0	0	0	0					0	0	0										
			0	0	0	0	0					0	0	0										
			0	0	0	0	0					0	0	0										
Oaklands Primary ex Infant bldg	New Boiler	C1	71000	7100	1775	7100	86975	Mechanical controls blk A	C3	7000	700	175	700	8575										
	Constant Temperature Circuit	C1	12000	1200	300	12000	14700	Dist pipework htg blk A	C3	16357	1636	409	1636	20037										
	Windows	C1	46200	4620	1155	46200	56595	Dist pipework gas blk A	C3	3000	300	75	300	3675										
	Water storage blk A	C1	20000	2000	500	20000	24500	Dist pipework CWS blk A	C3	15836	1584	396	1584	19399										
			0	0	0	0	0	Dist pipework HWS blk A	C3	16357	1636	409	1636	20037										
Oaklands Primary ex Junior Bldg			0	0	0	0	0	Water storage blk A	C1	20000	2000	500	2000	24500										
			0	0	0	0	0	Dist pipework CWS main bldg	C2	20093	2009	502	2009	24614				Water storage main bldg	C1		7773			
			0	0	0	0	0	Dist pipework HWS main bldg	C2	20754	2075	519	2075	25424				Windows main bldg	C2		6972			
			0	0	0	0	0	External walls mobile 1	C3	6859	686	171	686	8402				Internal walls mobile 1	D2		15704			
			0	0	0	0	0	Luminares wiring main bldg	C3	5289	529	132	529	6478				Internal walls mobile 2	D2		10466			
			0	0	0	0	0	Dist pipework htg main bldg	C3	20754	2075	519	2075	25424										
			0	0	0	0	0	External walls main bldg	D1	46200	4620	1155	4620	56595										
			0	0	0	0	0	Heat emitters main bldg	C2	48914	4891	1223	4891	59920										
			0	0	0	0	0					0	0	0	0									
			0	0	0	0	0					0	0	0	0									
Oak Lodge Primary	Dist pipework CWS main bldg	C1	10069	1007	252	10069	12335	SW Drainage main bldg	C2	9240	924	231	924	11319										
	Dist pipework HWS main bldg	C1	10069	1007	252	10069	12335	Hardstanding main bldg	C2	8085	809	202	809	9904										
	HWS mixing valves (treat as 1 job)	C1	4620	462	116	4620	5660	Heat emitters main bldg	C2	24381	2438	610	2438	29867										
			0	0	0	0	0	Dist pipework htg main bldg	C1	10400	1040	260	1040	12740										
			0	0	0	0	0					0	0	0	0									
Perry Hall Primary			0	0	0	0	0	Luminares	C3	30000	3000	750	3000	36750										
			0	0	0	0	0	Dist pipework blk B	C3	20293	2029	507	2029	24859										
			0	0	0	0	0	Dist pipework blk C	C3	20868	2087	522	2087	25563										
			0	0	0	0	0	Water storage blk A	C3	29406	2941	735	2941	36222										
			0	0	0	0	0	Water storage blk B	C3	7773	777	194	777	9522										
Poverest Primary	Main Hall wood block flooring	C1	25000	2500	625	2500	30625	Ductwork	C2	5775	578	144	578	7074				Structural repairs to floor &	C2		40425			
			0	0	0	0	0	Windows phase 2	C1	45000	4500	1125	4500	55125				Roof to temp hut 3/C	C1/3		27766			
			0	0	0	0	0	Kit & Canteen Windows	C1	53000	5300	1325	5300	64925				External walls temp hut 3/C	D1		7438			
			0	0	0	0	0					0	0	0				Windows temp hut 3/C	C4		72349			
			0	0	0	0	0					0	0	0				check highlighted projects						
Pratts Bottom Primary			0	0	0	0	0				0	0	0	0										
			0	0	0	0	0				0	0	0	0										
			0	0	0	0	0				0	0	0	0										
			0	0	0	0	0				0	0	0	0										
			0	0	0	0	0				0	0	0	0										
Princes Plain Primary	Flat Roof, Block A	C1	34125	3413	853	3413	41803	Pitched roof block A	C1	115500	11550	2888	11550	141488				Water storage blk A	C1		58812			
			0	0	0	0	0	Dist pipework CWS blk A	C2	27173	2717	679	2717	33287				Water storage blk B	C1		40956			
			0	0	0	0	0	Dist pipework HWS blk A	C2	28067	2807	702	2807	34382										
			0	0	0	0	0	Dist pipework htg blk A	C2	28067	2807	702	2807	34382										
			0	0	0	0	0</																	

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Unicorn Primary School			0	0	0	0	0				0	0	0	0			0							
Wickham Common Primary			0	0	0	0	0	Hardstanding blk 1	C2	6329	633	158	633	7753			0	Dist pipework htg blk 1	C3	20520				
			0	0	0	0	0	WC cubicles blk 1	C2	7734	773	193	773	9474			0	Heat emitters blk 1	C3	26220				
			0	0	0	0	0				0	0	0	0			0							
Worsley Bridge Junior	Windows	C1	17000	1700	425	1700	20825	Fencing main bldg	C3	20692	2069	515	2069	25225			0							
			0	0	0	0	0	Hardstanding main bldg	C3	39105	3911	978	3911	47904			0							
			0	0	0	0	0	External walls blk C	C2	6608	661	165	661	8095			0							
			0	0	0	0	0	Fuel storage main bldg ??	C2	8166	817	204	817	10003			0							
			0	0	0	0	0				0	0	0	0			0							
Chislehurst CE Primary			0	0	0	0	0				0	0	0	0			0							
Voluntary Aided			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
Cudham CE Primary			0	0	0	0	0	Windows bldg 1	C2	11550	1155	289	1155	14149			0	Boundary fencing	C/D2	20628				
Voluntary Controlled			0	0	0	0	0	Heat source bldg 9	D1	11550	1155	289	1155	14149			0							
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
Holy Innocents RC Pri			0	0	0	0	0	Hardstanding blk A 8434	C2								0	Water storage blk A 58812	C3					
Voluntary Aided			0	0	0	0	0				0	0	0	0			0	Hardstanding blk B 75565	C4					
			0	0	0	0	0				0	0	0	0			0	Water storage blk B 29406	C3					
			0	0	0	0	0				0	0	0	0			0	Water storage blk C 29406	C3					
			0	0	0	0	0				0	0	0	0			0							
Keston CE Primary			0	0	0	0	0	Dist pipework htg main bldg	C4	16918	1692	423	1692	20725			0	External walls main bldg(Three items Reference Numbers 212153/212135/212332)	C/D2	25497				
Voluntary Controlled			0	0	0	0	0	Fan convectors main bldg	C3	34699	3470	867	3470	42506			0							
			0	0	0	0	0	Power wiring main bldg	C4	3008	301	75	301	3685			0							
			0	0	0	0	0	Class change system main bldg	C2	15441	1544	386	1544	18915			0							
			0	0	0	0	0	Luminaires wiring main bldg	D1	5775	578	144	578	7074			0							
			0	0	0	0	0	Luminaires wiring main bldg	C4	2820	282	71	282	3455			0							
			0	0	0	0	0				0	0	0	0			0							
Parish CE Primary	Sub main cables blk 2	C1	20000	2000	500	2000	24500	External walls blk 1	C3	23100	2310	578	2310	28298			0							
Voluntary Controlled	Structural works(Rob to explain) Block 1 Elevation 8 all front Reference Number 198823)	C1	100000	10000	2500	10000	122500	Dist pipework CWS blk 1	C2	32939	3294	823	3294	40350			0							
			0	0	0	0	0	Dist pipework Htg blk 1	C2	34023	3402	851	3402	41678			0							
			0	0	0	0	0	Dist pipework HWS blk 1	C2	34023	3402	851	3402	41678			0							
			0	0	0	0	0	Radiators blk 1	C2	45258	4526	1131	4526	55441			0							
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
St Anthonys RC Primary			0	0	0	0	0				0	0	0	0			0	Dist pipework 10026	C2					
Voluntary Aided			0	0	0	0	0				0	0	0	0			0	Water storage 15546	C2					
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
St Georges CE Primary	Boilers	C1	20000	2000	500	2000	24500	Windows		28000	2800	700	2800	34300			0	Water storage main bldg	C4	29406				
Voluntary Controlled			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
St John CE Primary			0	0	0	0	0	Roofs main bldg 24217	C4								0	Replace internal doors main bldg 26177	C2					
Voluntary Aided			0	0	0	0	0				0	0	0	0			0	Hardstanding main bldg 5101	C2					
			0	0	0	0	0				0	0	0	0			0	Sanitary fittings main bldg 9922	C2					
			0	0	0	0	0				0	0	0	0			0							
St Josephs RC Primary			0	0	0	0	0				0	0	0	0			0	Dist pipework htg main bldg 6985	C4					
Voluntary Aided			0	0	0	0	0				0	0	0	0			0	Heat emitters main bldg 13081	C4					
			0	0	0	0	0				0	0	0	0			0	Water storage main bldg 7773	C1					
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
St Marks CE Primary			0	0	0	0	0	Dist pipework CWS main bldg 32441	D1								0	Water storage main bldg 101705	C2					
Voluntary Aided			0	0	0	0	0	Dist pipework HWS main bldg 33508	D1								0							
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
St Marys RC Primary			0	0	0	0	0				0	0	0	0			0	Water storage 29406	C2					
Voluntary Aided			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
St Pauls Cray CE Primary			0	0	0	0	0				0	0	0	0			0							
Voluntary Controlled			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
St Peter & St Paul RC Pri			0	0	0	0	0				0	0	0	0			0	Burners X 3 main bldg 12937	C2					
Voluntary Aided			0	0	0	0	0				0	0	0	0			0	Controls main bldg 1567	C2					
			0	0	0	0	0				0	0	0	0			0	Dist pipework CWS main bldg 28184	C3					
			0	0	0	0	0				0	0	0	0			0	Dist pipework htg main bldg 29111	C3					
			0	0	0	0	0				0	0	0	0			0	Dist pipework HWS main bldg 29111	C3					
			0	0	0	0	0				0	0	0	0			0	Freestanding flue main bldg 17325	C2					
			0	0	0	0	0				0	0	0	0			0	Oil tank removal main bldg 4895	C2					
			0	0	0	0	0				0	0	0	0			0	Heat emitters main bldg 54513	C3					
			0	0	0	0	0																	

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St Vincents RC Primary			0	0	0	0	0				0	0	0	0			0				0			
Voluntary Aided			0	0	0	0	0				0	0	0	0			0				0			
Burwood			0	0	0	0	0				0	0	0	0			0				0			
Glebe			0	0	0	0	0				0	0	0	0			0				0			
Foundation School			0	0	0	0	0	Replace timber windows	C4	12890	1289	322	1289	15790			0	Burners main bldg	C1		43132			
			0	0	0	0	0				0	0	0	0			0	Pumps main bldg	C1		16886			
Kingswood			0	0	0	0	0				0	0	0	0			0	Dist pipework htg blk 1	C2			Remove concealed guttering, extend eaves,new rainwater goods, bothe blocks, all elevations	?	80000
			0	0	0	0	0				0	0	0	0			0					Remove grass between perimeter of both blocks and footpath and replace with slabs	?	15000
Marjorie McClure	Replace water heaters/poss pipework scale problems	C/D1	30000	3000	750	3000	36750	Fan convectors main bldg	C2	94282	9428	2357	9428	115495	Dist pipework HWS	C/D1	30000	Water storage bldg 2	C1		29406			
	Drainage works	C1	25000	2500	625	2500	30625	Air handling units main bldg	C2	67394	6739	1685	6739	82558	Roof(Rob to expain	?	0							
			0	0	0	0	0	External door main bldg	C2	15362	1536	384	1536	18818			0							
Grovelands			0	0	0	0	0				0	0	0	0			0							
Riverside School			0	0	0	0	0	Sub dist board main blk	D1	30669	3067	767	3067	37570			0	Heat source main bldg	C1		11550			
Orpington			0	0	0	0	0	Sub main cables main blk	C2	29004	2900	725	2900	35300			0							
Riverside School			0	0	0	0	0				0	0	0	0			0	Class change system main bldg	C2		5775			
Beckenham			0	0	0	0	0				0	0	0	0			0	Monitor crack to external wall	D2		7467			
			0	0	0	0	0				0	0	0	0			0	Windows main bldg	C2		11527			
Castlecombe Y C			0	0	0	0	0				0	0	0	0	External doors	C2	13660							
Duke YC			0	0	0	0	0	Internal doors	C1	2556	256	64	256	3131			0							
Link YC			0	0	0	0	0	Convectors	C2	1109	111	28	111	1359			0							
			0	0	0	0	0	Floor finishes	C2	6313	631	158	631	7733			0							
			0	0	0	0	0	Paving	C2	1653	165	41	165	2025			0							
			0	0	0	0	0	Convectors	C3	24107	2411	603	2411	29531			0							
			0	0	0	0	0	Luminaires wiring	C3	2098	210	52	210	2570			0							
M2 Yc			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
Phoenix YC			0	0	0	0	0	Timber windows	C3	10141	1014	254	1014	12423	Calorifier	C1	11273							
			0	0	0	0	0	External door	D1	1109	111	28	111	1359	Mechanical controls	C1	1567							
			0	0	0	0	0	Paving	D1	2523	252	63	252	3091	Freestanding flues	C1	5775							
			0	0	0	0	0	Fan convectors	C2	75791	7579	1895	7579	92844	Heat source X 1	C1	11550							
			0	0	0	0	0	Luminaires & wiring	C2	7374	737	184	737	9033	Mechanical pumps X 3	C1	10917							
			0	0	0	0	0	Power & sockets	C2	4602	460	115	460	5637			0							
			0	0	0	0	0	Sub main cables	C2	6365	637	159	637	7797			0							
			0	0	0	0	0				0	0	0	0			0							
Spitfire YC			0	0	0	0	0	Flat roofs main bldg	C2	9671	967	242	967	11847			0	Water storage main bldg	C2		7773			
			0	0	0	0	0	Freestanding flues main bldg	C1	2921	292	73	292	3578			0							
			0	0	0	0	0	Luminaires wiring main bldg	C1	946	95	24	95	1159			0							
			0	0	0	0	0	Power & sockets main bldg	C1	1009	101	25	101	1236			0							
			0	0	0	0	0	Floor finishes annexe	C2	1982	198	50	198	2428			0							
			0	0	0	0	0	Floor boards annexe	C1	3991	399	100	399	4889			0							
			0	0	0	0	0	Annexe ceiling	LBB	12000	1200	300	1200	14700			0							
			0	0	0	0	0	Annexe windows	LBB	30000	3000	750	3000	36750			0							
			0	0	0	0	0				0	0	0	0			0							
BEDC CLOSING MARCH 2013			0	0	0	0	0	External walls hut 1	C2	2809	281	70	281	3441			0	RWG main blk A	D2		6629			
			0	0	0	0	0	Dist pipework htg hut 3	C1	3711	371	93	371	4546			0	Radiators hut 3	C2		6949			
			0	0	0	0	0	Radiators blk A	C3	42630	4263	1066	4263	52222			0	Asbestos skirting hut 3	C1		4400			
			0	0	0	0	0	Dist pipework htg main blk A	C2	22765	2277	569	2277	27887			0							
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
Music Centre			0	0	0	0	0	Steel windows blk A	C2	4475	448	112	448	5482			0	Quarry tiles main bldg	C2		12430			
			0	0	0	0	0				0	0	0	0			0	Hardstanding main bldg	C2		28222			
			0	0	0	0	0				0	0	0	0			0	External doors blk A	C2		7055			
Special Schemes	Major contingency	LBB	100000	10000	2500	10000	122500				0	0	0	0			0	Major contingency	LBB		200000			
	Electrical testing	LBB	100000	10000	2500	10000	122500				0	0	0	0			0	Electrical testing	LBB		100000			
	Condition surveys	LBB	75000	7500	1875	7500	91875				0	0	0	0			0							
St Olaves			0	0	0	0	0	Heat emitters blk C 46534	C1		0	0	0	0			0							
			0	0	0	0	0	Air conditioning blk F23366	D1		0	0	0	0			0							
			0	0	0	0	0				0	0	0	0			0							
TOTAL			1365879	136588	34147	136588	1673202			4861658	486166	121541	486166	5955531			777255			1029427			166687	

London Borough of Bromley

PART 1 - PUBLIC

**Briefing for Education Budget Sub-Committee Committee
2 May 2013**

**UPDATE ON THE BASELINE REVIEW OF SCHOOL
IMPROVEMENT**

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1. INTRODUCTION

1.1 This report provides an update of action taken and savings made since the autumn baseline review of School Improvement services. The services included in the School Improvement baseline review were:

- School Standards and Achievement;
- Pupil Support;
- Education Business Partnerships;
- Children in Care.

2. DETAILS

2.1 Following the baseline review, a formal consultation process was put into operation in autumn 2012 to rationalise and restructure these services.

2.2 The formal consultation period for the restructure of School Improvement began in November 2012 and ended on 14 December 2012. The implementation of the new structure came into effect on 1 April 2013.

2.3 The restructure not only responded to the Council's baseline review of services, but also was proposed to:

- respond to the People Too recommendations and in preparation for possible commissioning of services;
- respond to the flow of primary schools to academy status and the decreasing need for in-house services;
- delegate additional funds for English as an Additional Language (EAL) at the request of remaining maintained schools;

- respond to the reduction in the government's Local Authority Central Spend Equivalent Grant (LACSEG);
- streamline services that were not statutory/essential or cost effective.

3. STAFFING IMPLICATIONS

3.1 School Standards and Achievement

This was a small team of two employees. The posts have been maintained to provide capacity to fulfil the local authority's statutory duties of intervention and support in schools causing concern.

3.2 Pupil Support

This team supported school improvement: (1) as part of the local authority's statutory duties; (2) at the local authority's discretion to 'high priority' schools; (3) as a sold service to all schools and academies.

3.3 The team was reduced from 17.7FTE staff to 7 FTE employees to prioritise delivery of the council's statutory duties including:

- monitoring annual Early Years Foundation Stage (EYFS), Year 1, Key Stage 1 and Key Stage 2 standards, statutory annual assessments and tests;
- supporting a local authority action plan for improvements in any school causing concern;
- delivering training and guidance required by the Department for Education (DfE) for national assessments and tests.

3.4 A small amount of discretionary school support continues in the form of early intervention in schools at risk of failing an inspection. The sold service element was not full cost recovery and has been ceased.

3.5 Education Business Partnerships

This service was considered to be (1) cost effective and (2) essential for providing support to those young people not in education, employment or training (NEETs). The service was reduced by 1.6FTE posts and, as there was a healthy income generated, the income target for this service was raised from £215,850 to £307,000, making a saving to the Revenue Support Grant (RSG) of £91,150.

3.6 Children in Care

This service was considered essential to fulfil the Council's statutory duties for supporting Looked After Children (LAC) and for monitoring of academic achievement of Children in Care. The service budget was cut by the equivalent of 1FTE post.

3.7 The tables in Appendices 1 to 4 provide details of the original baseline data from autumn 2012 and the savings made following the restructure of these four School Improvement services.

Cost of service - April 2012 - Standards & Achievement (RSG elements only)

Service Line	2012/13 Budget Controllable Budgets Only	Minimum Baseline	Minimum Baseline Saving	Mitigated Minimum Baseline	Mitigated Minimum Baseline Saving
Standards & Achievement Service					
Staff Costs	209,640	170,000	39,640	188,690	20,950
Contract Costs	0	0	0	0	0
All Other Costs	0	0	0	0	0
Income (Trading Account)*	-59,890	-48,570	-11,320	-53,900	-5,990
Total	149,750	121,430	28,320	134,790	14,960

Minimum provision required to fulfil the Council's duties to maintained schools:

- Strategic management of EYFS, KS1 and KS2 monitoring of tests and assessments
- Strategic management of intervention and support in schools causing concern
- Strategic management of Governor Support
- Signposting of support services, particularly for vulnerable groups
- NQT induction quality assurance and sign off
- School complaints

Restructured service from April 2013 to meet minimum baseline provision

Service Line	2013/14 Budget Controllable Budgets Only
Standards & Achievement Service	
Staff Costs	101,030
Contract Costs	0
All Other Costs	11,380
Income (Trading Account)	0
Total	112,410

Cost of service - April 2012 - Pupil Support (RSG elements only)

Service Line	2012/13 Budget Controllable Budgets Only	Minimum Baseline	Minimum Baseline Saving	Mitigated Minimum Baseline	Mitigated Minimum Baseline Saving
Pupil Support					
Staff Costs	155,190	31,040	124,150	93,120	62,070
Contract Costs	0	0	0	0	0
All Other Costs	6,820	1,360	5,460	4,090	2,730
Income (Trading Account)*	0	0	0	0	0
Total	162,010	32,400	129,610	97,210	64,800

Minimum provision required to fulfil the Council's duties to maintained schools:

- EYFS, KS1 and KS2 monitoring of tests and assessments (including training for school staff and moderation of SATs)
- Intervention and support in schools causing concern

Restructured service from April 2013 to meet minimum baseline provision

Service Line	2013/14 Budget Controllable Budgets Only
Pupil Support	
Staff Costs	0
Contract Costs	0
All Other Costs	0
Income (Trading Account)	0
Total*	0

*All Pupil Support is now funded through the Dedicated Support Grant (DSG)

Cost of service - April 2012 – Education Business Partnerships (RSG elements only)

Service Line	2012/13 Budget Controllable Budgets Only	Minimum Baseline	Minimum Baseline Saving	Mitigated Minimum Baseline	Mitigated Minimum Baseline
Education Business Partnerships					
Staff Costs	315,150	64,340	250,810	102,350	212,800
Contract Costs	0	0	0	0	0
All Other Costs	65,840	8,720	57,120	11,670	54,170
Income (Trading Account)*	-141,570	-28,900	-112,670	-45,980	-95,590
Total	239,420	44,160	195,260	68,040	171,380

Minimum Provision:

- Signposting of support services particularly for vulnerable groups (NEETs)
- Alternative provision for excluded pupils including education, training and work placements
- Statutory duties relating to educational visits

Restructured service from April 2013 to maintain statutory duties and discretionary support for vulnerable groups including excluded pupils and NEETs

Service Line	2013/14 Budget Controllable Budgets Only
Education Business Partnerships	
Staff Costs	315,480
Contract Costs	0
All Other Costs	55,830
Income (Trading Account)	-307,000
Total	64,310

This service has now transferred to the Bromley Youth Support Programme (Youth Service) in the Care Services Portfolio.

Cost of service - April 2012 – Children in Care (Education) (RSG elements only)

Service Line	2012/13 Budget Controllable Budgets Only	Minimum Baseline	Minimum Baseline Saving	Mitigated Minimum Baseline	Mitigated Minimum Baseline Saving
Children in Care (Education)					
Staff Costs	304,930	261,770	43,160	261,770	43,160
Contract Costs	227,460	227,460	0	227,460	0
All Other Costs	27,400	27,400	0	27,400	0
Total	559,790	516,630	43,160	516,630	43,160

Minimum Provision:

- Statutory duties and support for LAC and monitoring of academic achievement of children in care

Restructured service from April 2013 to maintain statutory duties for LAC

Service Line	2013/14 Budget Controllable Budgets Only
Children in Care (Education)	
Staff Costs	276,080
Contract Costs	210,940
All Other Costs	32,350
Total	519,370

This service has now transferred to Children's Social Care in the Care Services Portfolio.